

EASTHAM PUBLIC LIBRARY

TRUSTEE MEETING

NOVEMBER 4, 2017

CALL TO ORDER: The meeting was called to order at 9:05 a.m.

PRESENT: Norma Marcellino, Deb DeJonker-Berry, Dave Payor, Al Alfano, Mary Shaw, Sharon Krause

GUESTS: Aimee Eckman, Mimi Ace, Marianne Sinopoli

MINUTES: After a few minor adjustments, the minutes of October 5 and October 17 were accepted as amended, unanimously. Al moved the motion, Mary seconded.

Marianne Sinopoli updated the Board on the Turnip Festival happenings. There are now 64 vendors and 5 fundraisers at tables. Cook-Off has 15 to 17 restaurants taking part. Donation boxes at both entry doors will collect money for a Veteran organization to be determined. The high school students are building 2 new games for the kids and earning community service hours along the way. Marianne has collected \$725 in donations to defray costs. Other new additions are temporary turnip tattoos and henna tattoos.

FINANCIAL REPORT: Mary and Deb have worked on a draft, detailed spread sheet of all of our funds, incoming monies and expenses concerning the construction, which has been updated several times. Mary walked the group through all aspects.

DIRECTOR'S REPORT: Deb talked about the work that has been happening on the Preservation Plan involving reps from the library, the town and the historical society. We will continue to pursue work on policies, i.e. digitization and gift. **MOTION:** To accept the Eastham Public Library Five-Year Preservation Plan for January 1, 2018 until December 31, 2023. Mary made the motion, Al seconded, unanimously approved. The Turnip Festival is approaching and plans are finalizing. The programming committee has a very ambitious lineup of events, from November to June of next year. Teens are booking the conference rooms and forming study groups, AP chemistry, music, bringing in their dinners. The Eastham 2020 Group has been meeting the last Monday of every month and is making good progress networking across towns, sharing ideas for the celebration. Deb will attend a conference in March dealing with Long-Range Planning. The Chapel exhibit and auction are coming up and they are receiving some very fine articles. Our budget has been submitted to the town including the request for Sunday hours. We are receiving gifts in memory of Nancy Hinner Heller. The circulating telescope has arrived and borrowing/scheduling information is coming. Tree work is scheduled for Monday, November 6, weather permitting. November 14th is the first anniversary of occupancy of the building and the end of many warranties; Deb is busy emailing/calling on outstanding concerns. Repairs are scheduled for the next couple of weeks, roof leak, filters changed, etc. The Meeting Room policy needs work, Sharon will help Deb. The Barnstable County inmates will be on the property to do a fall clean-up. All are welcomed to help. The Conservation Committee review of the bench/patio work against the building is scheduled for Nov. 14th at 6p.m. Town Hall is closing on Friday, December 22nd at noon. **MOTION:** To close the library on Saturday, December 23rd at noon, remain open on Friday the 22nd.

Dave moved the motion, Mary seconded, all approve. Neil Andre and Jane Crowley came from the town to assess the rain garden in the parking lot. It is the general feeling that it is a very good public education opportunity.

NEW BUSINESS: Neil would like the vegetation removed from up against the building for ease of mowing. Remove the sod, 3 ft. From the wall, dig down, place a weed barrier and fill with bluestone gravel. It needs to be brought to the Conservation Commission. We will vote on this at their approval. We have a quote from Ponderosa for 6 trees to be planted and for irrigation. **MOTION:** For the expenditure of \$4975 for the planting of 6 trees and irrigation equipment, the monies to be taken from the Trustee's Interest Account. Al made the motion, Dave seconded, all approve.

Al reported a meeting with a talk with the Tern Foundation folks and it will not work out for a grant for solar panels as we are not purchasing the panels. Other options would be available, i.e. solar benches, trash compactors, solar info/education kiosks, etc. Talks are ongoing.

ELBFI: Mimi reported that they will be meeting in December.

FRIENDS: In Debbie Abbott's absence, she emailed her report which follows:

The Friends report is pretty quick. We discussed and did volunteer signup sheets for:

- 1) Nov. 15th, 1 to 3 p.m., 1st birthday celebration in the lobby; cider, cookies, cake, piano music
- 2) Nov. 18th, Turnip Festival tables and on Marianne's turnip team.
- 3) Got briefed on what the volunteer opportunities will be for Chapel in the Pines art auction. Lots of people will be needed! Some amazing artwork of all types has been donated!

Willow has done another First Encounter with a Turnip painting and it is now on packs of note cards the Friends will be selling in the library and at the Turnip Festival. The \$12 cost is split \$6.00 to the Friends, \$3.00 to the Eastham Painters Guild scholarship fund and \$3.00 to the Tech School for the printing. Think Christmas presents for all your friends and family!!

We will do the holiday decorating (Tree, etc.) Thursday, Nov. 30, starting around 1 p.m., so that the library looks festive for the art auction kickoff on Saturday, Dec. 2. Anyone who'd like to lend a hand, please join us.

The library received a Thank You note from Armand Normandy mentioning the new plaque on the bench memorializing his wife. The family is very pleased.

STAFF AND VOLUNTEERS: We are holding a brunch for the staff immediately following the meeting.

NEXT MEETING: The next meeting will be held on December 2nd at 9 a.m.

The meeting was adjourned at 10:40 a.m.

Sharon Krause

Secretary